



# HEADQUARTERS AND TRAINING FACILITY ROOM RENTAL

42680 Trade West Drive, Dulles, Virginia 20166



Easily accessible from Route 50, Route 28 and the Dulles Toll Road



**HALF DAY: \$400**

**FULL DAY: \$600**

Company \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Date of Rental \_\_\_\_\_

Time \_\_\_\_\_ to \_\_\_\_\_

Number of attendees \_\_\_\_\_

- Full Day Rental     Half Day Rental     Weekend Rental (add \$45 cleaning fee)
- Projector Rental (\$100 per day)
- Laptop Computer Rental (\$100 per day)
- Projector Screen and wireless Internet (no charge)

Ask about adding food and coffee service to your room rental!

Classrooms seat 30 people (equipped with white boards) • Mgmt Ed room seats up to 80 people (equipped with 98" TV)  
Board Room seats 22 people (equipped with projection HDTV capability)  
Wireless Internet Access provided

Contact Marie Danon: [marie@abcva.org](mailto:marie@abcva.org) / 703-968-6205 with any questions and to submit your rental form

Additional contact: Maureen Nanna, [maureen@abcva.org](mailto:maureen@abcva.org)