WHY INVEST IN APPRENTICESHIP?
It is no secret that our industry faces a shortage of skilled workers on the horizon. Companies that invest in employee development through apprenticeship programs attract a quality workforce of loyal and highly-skilled employees.

CHOOSE ABC-VA APPRENTICESHIP
ABC-VA has a long history of providing high quality, student-centered learning with an emphasis on hands-on training. Our goal is to give individuals the opportunity to learn a trade, become skilled crafts professionals, earn a good living, and build Virginia. Through our educational affiliate, National Center for Construction Education and Research (NCCER), we use Contren, a competency-based, task-driven, and nationally recognized curriculum. ABC-VA instructors are required to complete a formal certification in order to ensure consistent delivery of the curriculum. The ABC-VA Mechanical Council represents the participating employers and works with ABC-VA staff to oversee the program. This council has shown an unwavering commitment to making certain the program is on the cutting edge, meeting today’s workplace needs.

ELIGIBILITY FOR APPRENTICESHIP
Apprentices must be at least 18 years of age, employed in the HVAC field, physically able to perform the work for the HVAC trade, able to read and write in English, and have a high school diploma or GED equivalent. Participation in the HVAC will be strictly limited to apprentices that are employed by companies that are a licensed HVAC contractor in Virginia.

PREREQUISITES
All incoming Level 1 students will be required to take a math assessment on July 24, 2019 at 1:00 PM at the ABC-VA Hampton Roads Training Facility. Students without a passing grade will be required to attend a mandatory math tutoring course August 12, 14, 19 & 21, 2019 from 5:00 PM to 8:00 PM. Price will be determined by the number of students enrolled.

RELATED TRAINING
By providing employers with the Advisory Apprenticeship Program Standards, ABC-VA delivers the related classroom training component of apprenticeship.

DEPARTMENT OF LABOR REGISTRATION
Employers must register as apprenticeship program sponsors, and must register their apprentices on an individual basis with the Virginia Department of Labor and Industry (DOL). Contact Rick Brooks at (757) 455-0891 ext. 146. Without this DOL registration, a student is not considered an apprentice in the state of Virginia.

2019-2020 TUITION
Tuition is due annually. Apprentices employed by ABC-VA members receive a discount. Tuition includes lab and materials, administrative fees and textbooks. Tuition must be paid in full before apprentices will be enrolled.

ABC-VA MEMBER TUITION: $1,300
NON-MEMBER TUITION: $1,600

DEADLINES
Enrollments received after August 2, 2019 will incur a late fee of $20. Classes are closed to new enrollment after September 6, 2019. There are absolutely no refunds after Friday, September 6, 2019 C.O.B.
2019-2020 APPRENTICESHIP SCHEDULE

The term of apprenticeship consists of four years or 8,000 hours (approximately 2,000 hours per year) of on-the-job training, and four years or 600 hours (approximately 150 hours per year) of related classroom instruction. OJT is administered by the student’s employer. Related classroom instruction is administered by ABC-VA.

LOCATION

Classes and labs are held at the ABC-VA Hampton Roads Training Facility located at 5505 Robin Hood Road, Suite D, Norfolk, VA 23513.

Levels One through Four will begin the week of September 9, 2019. Class will meet one night per week from 5:00 PM - 9:00 PM.

CALENDAR

A comprehensive calendar schedule for the 2019-2020 session will be sent to the employer after registrations have been processed. Students will receive a hard copy of the schedule the first night of class.

CODE BOOK

Students must arrive on the first day of class with a copy of the 2012 International Mechanical Code book. IMC books are not included in the tuition costs.

COURSE CONTENT

LEVEL ONE


LEVEL TWO


LEVEL THREE


LEVEL FOUR

HVAC APPRENTICESHIP
TRAINING APPLICATION
2019 - 2020

STUDENT INFORMATION

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Mobile Phone #

SPONSORING EMPLOYER

☐ ABC-VA Member firm  ☐ Non-Member firm

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CLASS LEVEL

☐ Level One  ☐ Level Two  ☐ Level Three  ☐ Level Four

LOCATION

ABC-VA HAMPTON ROADS TRAINING FACILITY
5505 Robin Hood Road, Suite D, Norfolk, Virginia 23513

COST

Member Tuition: $1,300
Non-Member Tuition: $1,600

REGISTRATION

An application must be completed for each individual apprentice. Tuition must be paid in full before apprentices will be enrolled in class. Applications are processed on a first-come, first-served basis. By submitting this application, it is understood that in addition to registering with ABC-VA for the related training apprenticeship program, apprentices must also be registered with the Virginia Department of Labor in order to be considered a registered apprentice in the state of Virginia.

Signature of Applicant or Applicant's Employer     Date

ENROLLMENT OPTIONS

IN-PERSON: Visit us during office hours, Monday through Friday 8:00 AM - 5:00 PM.
EMAIL: Jamie Carrow at jamie@abcva.org
MAIL: ABC-VA Hampton Roads Training Facility, 5505 Robin Hood Road, Suite D, Norfolk, Virginia 23513

DEADLINES

Enrollments received after August 2, 2019 will incur a late fee of $20. Classes are closed to new enrollment after September 6, 2019. Students withdrawn from the program after they have been enrolled will be charged a $20 administrative fee with their refund if they are removed before September 6, 2019. No refunds after Friday, September 6, 2019.

PAYMENT OPTIONS

Checks should be made payable to ABC-VA. Call ABC-VA Hampton Roads to provide credit card information at (757) 855-8220 or complete the form below.

Tuition: $___________
Late Fee: $__________
Total Enclosed: $__________

Name     Signature     Date

Credit Card #     CVV Code     Expiration Date

ABC-VA HAMPTON ROADS TRAINING FACILITY
5505 Robin Hood Road | Suite D | Norfolk, Virginia 23513
P (757) 855-8220 | www.abcva.org