



**DEPARTMENT OF THE NAVY**  
NAVAL FACILITIES ENGINEERING COMMAND  
1322 PATTERSON AVENUE, SE, SUITE 1000  
WASHINGTON NAVY YARD, DC 20374-5065

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Ser 00/135  
March 20, 2020

Dear Naval Facilities Engineering Command Contractor Community:

**SUBJECT: CORONAVIRUS DISEASE 2019 OUTBREAK**

Given the unprecedented nature of the Coronavirus Disease 2019 outbreak, I am sending this message to the Naval Facilities Engineering Command (NAVFAC) contractor community to ensure that we continue to stay aligned as we work through multiple challenges in the coming weeks and months.

First and foremost, the health and safety of contractor personnel is important to me, and I urge you to keep abreast of the latest guidance from the Centers for Disease Control, World Health Organization, and other relevant Federal, State, and local guidance on the best ways to protect your people.

As we grapple with the evolving disruptions of this global pandemic, we must also not lose focus on our common mission to support the projects and schedule completion dates that are vital to our Nation's defense. At NAVFAC, we will continue to provide you with the necessary direction on our various contract efforts and address specific contract issues that may arise on your individual contracts. Our contracts contain relevant clauses that should address any concerns that you may have with respect to performance challenges on specific contracts. While each contract will have its own unique challenges, we should all do our utmost to work through issues in a safe and timely manner.

As always, I ask for honest dialogue on issues that you may have. I also ask that you work through your contract concerns at the individual contracting officer level or, if need be, you may elevate your matters to the local area Commanding Officer. If there are matters of significant concern, my entire leadership team and I remain available to discuss any larger concerns.

Additionally, we recognize the situation continues to evolve rapidly. Some state and local governments have been issuing "shelter in place" orders. I note that exemptions generally exist for defense industrial base and critical infrastructure in such orders, and therefore, many NAVFAC contractors and associated contract efforts will be exempted. You should immediately notify NAVFAC if any "shelter in place" order is impeding your ability to perform NAVFAC contracts. When faced with such an order, you should continue contract performance, unless you

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have first consulted with NAVFAC. We have posted pertinent documents at <https://www.linkedin.com/company/navfac/> for your use.

I know that we will all collectively work together diligently to deliver required products and services, while honoring our commitments that are essential to the defense of our Nation.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. W. Korka', with a long horizontal flourish extending to the right.

J. W. KORKA  
Rear Admiral, CEC, U.S. Navy

Copy to:  
Naval Facilities Engineering Command Atlantic  
Naval Facilities Engineering Command Pacific