



HVAC APPRENTICESHIP TRAINING PROGRAM REGISTRATION 2010 - 2011



Class Schedule and Eligibility Information

About the Program

This program is professionally managed by ABC-VA and utilizes the NCCER Contren curriculum. This curriculum is nationally recognized, standardized and portable, and incorporates both formal classroom instruction and hands-on training. In addition, instructors are required to complete a formal certification, in order to ensure uniform and consistent delivery of the curriculum. The HVAC program is governed by an Advisory Committee representing the participating contractors. The committee will work with ABC-VA to oversee all aspects of the program.

Term of Apprenticeship

The term of apprenticeship consists of four years or 8,000 hours (approximately 2,000 hours per year) of on-the-job training, and four years or 600 hours (approximately 150 hours per year) of related classroom instruction.

Class Schedule

All classes will be held at the ABC-VA office, located at 42680 Trade West Drive, Dulles, VA 20166. Classes will begin on **Wednesday, September 15, 2010** and will be held from **4:00 PM to 8:00 PM** on Wednesdays for 32 weeks with two, eight hour Saturday sessions. A comprehensive calendar for the 2010-2011 session will be distributed on the first night of class. A First Aid & CPR Certification and an OSHA 10 Hour Course will be included in the class - dates TBD.

Eligibility

Apprentices must be at least 18 years of age, be employed by a licensed HVAC contractor, and have graduated from high school or earned the G.E.D. equivalent. Apprentices must be physically able to perform the work of the HVAC trade and have a satisfactory mode of transportation to work and school.

Registration

All apprentices that wish to enroll for the 2010-2011 session must register by completing the attached registration form and returning it, along with all applicable fees, to the ABC-VA office no later than **August 6**. **APPLICABLE FEES MUST BE PAID IN FULL BEFORE APPRENTICES WILL BE ENROLLED IN CLASS.**

Department of Labor Registration

Each participating employer in this program is responsible for registering their apprentices with the Virginia Department of Labor. The company will assume responsibility as the apprenticeship sponsor. Please call the Virginia Department of Labor, (703) 392-0900 ext. 102 or 131.

Credit for Prior Knowledge/Experience

Any apprentice who has had prior formal classroom instruction may be eligible for credit. **Proof of prior instruction must be presented at registration in order to be considered.**

Costs (ABC-VA Members)*

\$950 per person per year
All fees due at time of enrollment.
(Cost includes administrative fees, books and tuition.)

Costs (Non-Members)*

\$1,200 per person per year
All fees due at time of enrollment.
(Cost includes administrative fees, books and tuition.)

**You may contact the ABC-VA office at (703) 968-6205 to determine your membership status.*

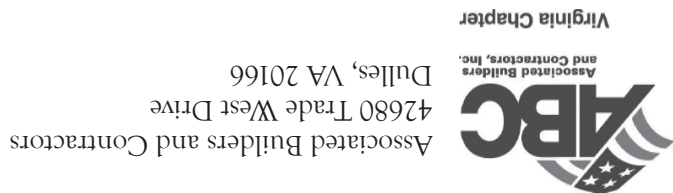
Late Fees, Deadlines & Refunds

Any registrations received after Aug. 13 are subject to a late fee of \$20 per apprentice. No registrations will be accepted after September 8. No refunds after second class.

Level One Course Description

Basic Safety. Basic Math. Intro. to Hand Tools. Intro. to Power Tools. Intro. to Blueprints. Basic Rigging. Intro. to HVAC. Trade Mathematics. Tools of the Trade. Copper & Plastic Piping Practices. Soldering & Brazing. Ferrous Metal Piping Practices. Basic Electricity. Intro. to Cooling. Intro. to Heating. First Aid & CPR Certification. OSHA 10 Hour Course.

HVAC Apprenticeship Training Program



HVAC APPRENTICESHIP REGISTRATION 2010-2011 SESSION

Name _____ Birth Date ____/____/____
SSN _____ Home Phone _____ Cell Phone _____
Address _____ City _____ State _____ Zip _____
Employer _____ Employer Contact _____
Employer Phone _____ Employer Fax _____ Employer E-mail _____
Employer's Address _____ City _____ State _____ Zip _____
HVAC Class Level: Level One

Note: A registration form must be completed for each individual apprentice. Registrations must be received no later than August 6, 2010.

PAYMENT OPTIONS

APPLICATIONS ARE PROCESSED ON A FIRST-COME, FIRST-SERVED BASIS, AND WILL NOT BE PROCESSED UNLESS ACCOMPANIED BY PAYMENT. CHECKS SHOULD BE MADE PAYABLE TO ABC-VA.

I AM SENDING A CHECK MADE PAYABLE TO ABC-VA TO
42680 TRADE WEST DRIVE, DULLES, VA 20166. Name _____
 PLEASE CHARGE MY VISA/MASTERCARD/AMERICAN
EXPRESS. Card Number _____
Verification Code _____
Expiration Date _____ Billing Zip _____
Signature _____

**ABC-VA Phone Number: (703) 968-6205
ABC-VA Fax Number: (703) 968-6861**